



Firm name:			
Primary contact:		Contact e-mail:	
Website:		Contact phone:	

Property Address:			
Project type:		Units:	

PLAN AND ZONING INFO

1. Are all architectural plans complete?	
2. Are all structural and mechanical plans complete?	
3. Do the proposed plans meet all zoning requirements?	
4. Are any variances or special permits required?	
If yes, explain:	

UTILITY INFO

5. Is there an existing structure on the property?	
If yes, do you know of any hazard materials onsite?	
6. Is a public water connection available at the street?	
If yes, what are required water connection fees?	
If no, will a private well be installed?	
If no, explain:	
7. Is a public sewer connection available at the street?	
If yes, what are required sewer connection fees?	
If no, will a septic system be installed?	
If no, explain:	
8. Is a gas utility connection required?	
If yes, what are required gas connection fees?	
9. Are any stormwater management structures required to be installed?	
If yes, has an underground utility plan been prepared?	

